

# COLLEGE INSTRUCTION COMMITTEE

## DRAFT AGENDA

Monday, November 24, 2003 2:15 p.m.

ROOM AA-216

I. CALL TO ORDER

II. APPROVAL OF AGENDA:

III. ACTION ITEMS

A. COURSE/CATALOG CHANGES

1. HSC 102, 106, 108, 110, 112, 113, 114, 116, 118, 212, 220, 221, 222, 223, 224, 226, 227, 230, 298

CHANGE: Department name from Health Science (HSC) to Health and Human Services (HHS)

2. HSC 100 - Topics in Health Science

CHANGE: Dept. name to HHS, title to Topics in Health and Human Services

3. HSC 107 - Holistic Health II

CHANGE: Delete from catalog

4. MEDIC 153 - Advanced Medical Terminology

CHANGE: Delete from catalog

5. MEDIC 152 - Intermediate Medical Terminology

CHANGE: Title changed to Advanced Medical Terminology

6. MEDIC 215 - Clinical Experience

CHANGE: Delete prerequisite of MEDIC 153

7. MEDIC 216 - Advanced Clinical Experience

CHANGE: Delete prerequisite of MEDIC 153, 214  
Delete co-requisite of MEDIC 217

8. MATH 115C - Pre-Algebra (Academic Skills Dept.)

CHANGE: Grade Option, delete Advisory, correct hours per term

9. ESL 120 (116) - Conversation and Grammar I

CHANGE: Course number to ESL 116, title to Conversation and Grammar II,  
Delete Advisory, add Advisory, unit value from 2-3 units to 2 units

10. ESL 220 (119) - Conversation and Grammar II

CHANGE: Course number to ESL 119, title to Conversation and Grammar III,  
Delete Advisory, add Advisory, unit value from 2-3 units to 2 units, transfer list

B. COURSE REVISIONS

1. SPEECH 120 - Public Speaking

REVISION: Description

2. SPEECH 142 - Performance of Literature

REVISION: Hours and units

3. SPEECH 160B - Forensics

REVISION: Description, hours, and units

4. ESL 810N - Survival Literacy for ESL Adults

REVISION: Title change to Beginning ESL - Non-Credit, description

C. NEW COURSES

1. HPC-175 - Introduction to Security Administration

2. HPC-190 - Interactive Scripting

3. HPC-240 - HPC Administrative Practicum

4. ESL 45 - Conversation and Grammar Basic

5. ESL 113 - Conversation and Grammar I

6. ESL 122 Conversation and Grammar IV

7. ESL 138 - Technology for ESL Students

8. REFRG 123 - Household Maintenance Appliance Repair

9. HHS 115 - Personal Development for Life and Work

D. CHANGE OF MAJOR/CERTIFICATE/DEPARTMENT

1. High Performance Computers (HPC)

CHANGE: Change of Major by adding and deleting courses

2. Medical Assisting and Office Technician (MEDIC)

CHANGE: Change Department name to Health and Human Services (HHS)

3. Health and Human Services (HHS) Medical Assisting and Office Technology

CHANGE: Change Major and Certificate by adding and deleting courses

4. Health and Human Services (HHS)

CHANGE: Create new Certificate of Completion - Medical Terminology

5. Refrigeration and Appliance Repair Technology (REFRG)

CHANGE: Add Certificate of Completion (Household Maintenance Appliance Technology)

E. VARIABLE TOPICS

ESL 100B - Reading for Beginners

IV. CONTENT REVIEW

1. SPEECH 120 - Public Speaking
2. SPEECH 160A - Speaking in the Community
3. SPEECH 160B - Forensics
4. MATH 115C - Pre-Algebra
5. ART 140 - Sculpture: Beginning I
6. ART 141 - Sculpture: Beginning II
7. ART 240 - Sculpture: Intermediate I
8. ART 241 - Sculpture: Intermediate II
9. ESL 116 (120) - Conversation and Grammar II
10. ESL 119 (220) - Conversation and Grammar III

V. APPROVAL OF October 27, 2003 MINUTES:

VI. ANNOUNCEMENTS:

VII. DISCUSSION ITEMS:

VIII. ADJOURNMENT

PERSONS SUBMITTING COURSES MUST APPEAR WHEN THEIR COURSE IS AN **ACTION ITEM** ON THE AGENDA OR NO ACTION WILL BE TAKEN

***ALL FACULTY ARE WELCOME AND ENCOURAGED TO ATTEND.***